**Appeal of Security Deposit Return**

**2022-2023 Lease Year**

**First Property Management of Ames**

The residents of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (former property address)
submitted by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, are appealing the check-out charges issued to the unit on the date of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Current Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you wish to appeal, please mark the areas to appeal, the reason(s) for your appeal, and include the specific monetary amount(s) you feel should be reimbursed or modified.

\_\_\_\_ Itemized Repairs and Related Losses

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Necessary Cleaning

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\_\_\_\_ Other Deductions

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The space below can be used for any notes, supporting documentation. Please feel free to attach other date sensitive files or documents with the appeal.

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When completed, submit this form by mail to First Property Management of Ames at
258 N Hyland Ave, Ames, IA 50014 or via email at info@fpmofames.com. Once received, management will review and notify you of its decision by email, phone, or appointment.

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| For office use only: \_\_\_\_ Manager Initials \_\_\_\_\_\_\_\_\_\_Date Received \_\_\_\_\_\_\_\_\_\_Date Responded |